

Anangu Pitjantjatjara Yankunytjatjara

A.B.N. 77 261 612 162

PMB 227 Umuwa via Alice Springs NT 0872

Phone: (08) 8954 8101 Fax: (08) 8954 8170

www.anangu.com.au

IPA Coordinator

(two positions available)

Antara Sandy Bore IPA or Walakara IPA

Position:	IPA (Indigenous Protected Area) Coordinator
Position Level:	Level 3: Salary in accordance with the APY Enterprise Agreement
Responsible to:	Reports to the Land Management Manager
Location:	Anangu Pitjantjatjara Yankunytjatjara (APY) Lands, SA

Duties

Working with Anangu in spectacular country, the IPA project uses traditional ecological knowledge and contemporary land management practices to deliver the management of IPA programs in the APY lands.

The IPA Co-ordinator works under the guidance of the Land Management Program Manager and implements the annual works program which has been developed from the IPA Working on Country Plan and the IPA Steering Committee.

You manage the projects field activities and liaison with the IPA Steering Committee and manage the rangers for the area. At times you may work in other Land Management areas.

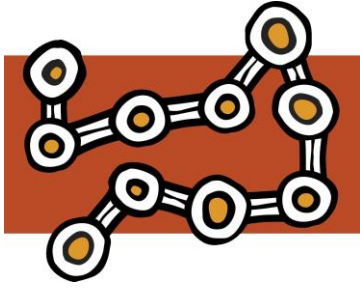
Regular liaison with traditional owners, IPA rangers, the Warru coordinator land management staff, Administration and contractors is required.

This is a physically demanding role requiring long walks over rugged terrain, and may require carrying knapsacks and working in harsh conditions and some camping out. There is also a high percentage of time driving in 4WD vehicles over rugged areas.

Main Duties

Work in a cross-cultural environment

- Regularly communicate with and listen to Anangu Traditional Owners about work in the IPA program
- Together with the Steering Committee and other Land Management staff plan the works the IPA Caring for Country Plan for the financial year
- Employ communication techniques appropriate to cross-cultural environments
- Collaborate with Anangu and service providers in small and remote communities



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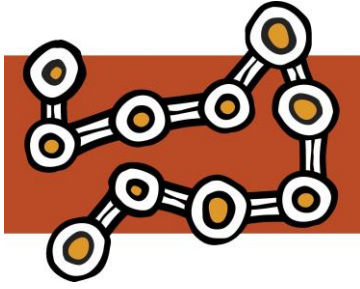
- Day-to-day involvement with the Anangu ranger team, providing supportive management of their activities
- Participating in and facilitate a range of meetings with Traditional Owners, IPA Rangers, APY Staff and External Stakeholders;
- Maintains networks outside the Lands in the field of NRM and Indigenous Land Management, including with scientists, experts, other ranger groups and organisations

Field Operations

- Ensuring all field work equipment, project resources, vehicle and APY property are maintained in good condition
- Engaging with consultants, researchers and contractors
- Managing operational logistics, such as timely sourcing, ordering and maintaining supplies, staffing needs, vehicles, tools and equipment
- Support the APY Trainer in identifying training opportunities for Rangers
- Weekly field work with Ranger teams in line with the annual works program, including:
 - patch burning
 - threatened species monitoring using appropriate methods such as camera-traps, long-walk searches, tracks/scats, photo-points
 - pest plant and animal management
 - Put in place the requirements for survey of threatened species and the requirements for survey teams to work effectively on site.
- Operate a fully equipped 4WD vehicle, ensure that the vehicle is maintained, and monitoring of all vehicle safety procedures are followed by all staff and rangers.
- Ensure all APY Work Health Safety policies are adhered to during all activities, including remote safety check-in procedures, field work risk assessments are completed

Project Data Collection and Reporting

- In support with APY Trainer support rangers to train in data collection procedures
- With guidance from the Program Manager, provide input into project reports



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Other Duties

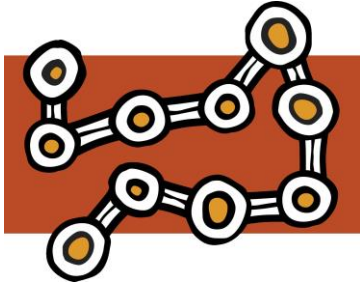
- Adhere to appropriate practices and procedures and work within the APY Code of Conduct
- Carry out a range of additional Land Management tasks, as directed, such as helping other Ranger teams with large field trips and policy development
- Attend team meetings either in person or via teleconference as required
- submitting timesheets, involvement of HR recruitment and staff induction
- Monitoring delegated expenditure of funds, purchasing of project supplies, under the guidance of the Program Manager

Working Relationships

- Works under the guidance and reports to and receives direction from the Land Management Program Manager, through the General Manager
- Works in close collaboration with the APY Land Management Ecologist to ensure ecological goals and data collection procedures are being met
- Works with other APY Administration, staff and APY programs
- Maintains good working relationships with traditional owners of Aboriginal land, Native Title holders and individuals of other Aboriginal communities.
- Maintains good working relationships with other Government and Non-government service providers on the APY Lands
- Maintains networks outside the Lands in the field of Natural Resource Management (NRM) and Indigenous Land Management, including with scientists, experts, other ranger groups and organisations

Essential

- History of work in a similar role
- Ability to work in a cross-cultural environment
- Ability to work as a team member
- Ability to work independently
- Ability to facilitate group work
- Experience of using different technologies (iPad, photos, GIS), collect and store data on all on-ground works and activities
- Excellent written and verbal communication skills
- Good organisational, project management skills



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- Ability to employ communication techniques appropriate to cross-cultural environments
- Ability to live and work in a remote location
- Ability to be flexible and adaptable
- Current SA or NT Driver's Licence
- Ability to manage small teams

Qualification/Education

- Certificate 111-IV or and or/ relevant experience in a relevant field
- Relevant trade qualifications with industry experience

Desirable

- Certificate III-IV or and or/ relevant experience in a relevant field
- Relevant trade qualifications with industry experience or equivalent relevant field with relevant work related experience or extensive work experience in team leadership role in similar environment
- PC literacy
- Previous experience working with Indigenous people
- Project Management Skills
- An understanding of the Anangu Pitjantjatjara Yankunytjatjara Land Rights Act 1981
- 4WD experience or willing to learn

General Conditions

- This is a full-time position
- As per the APY Enterprise Agreement
- National Police Clearance / Working with Children check required

*****To apply for this position please address all points in the Essential criteria*****